



कयर बोर्ड COIR BOARD

(सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of MSME, Govt. of India)

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EXPRESSION OF INTEREST (EoI)

FOR

SELECTION OF RESEARCH PARTNER(S) / INSTITUTION(S)

FOR

JOINT RESEARCH & DEVELOPMENT (R&D), TECHNOLOGY
DEVELOPMENT, AND INNOVATION IN THE COIR AND COIR
PRODUCTS SECTOR

EoI No. COIR/HQ/R&D/EoI/2026-27/01 **Date:** 30.09.2026

Release of Expression of Interest (EoI) 14.10.2026

Last date for submission by institutions 28.11.2026

COIR BOARD

(A Statutory Body under the Coir Industry Act, 1953)

Ministry of Micro, Small and Medium Enterprises, Government of India

Coir House, M.G. Road, Kochi – 682016, Kerala

www.coirboard.gov.in

PART – I

1. Objective of Expression of Interest (EoI)

The objective of this Expression of Interest (EoI) is to identify and shortlist reputed Indian research institutions, universities and laboratories interested in entering into a Memorandum of Understanding (MoU) with Coir Board to become Research Partner(s) of the Board, for undertaking Joint Research & Development, technology development, product/process innovation, testing, standardisation and capacity building activities relevant to the coir and coir products sector.

EoI Issuing Authority:

This Expression of Interest (EoI) is issued by Coir Board, a statutory body constituted under the Coir Industry Act, 1953, functioning under the Ministry of Micro, Small and Medium Enterprises (MSME), Government of India, with the intent to short-list potential Research Partner(s). Coir Board's decision with regard to the short-listing of institutions through this EoI shall be final, and Coir Board reserves the right to reject any or all responses without assigning any reason.

Project Title	Expression of Interest (EoI) for Selection of Research Partner(s)/Institution(s) for Joint R&D, Technology Development, and Innovation in the Coir and Coir Products Sector
EoI No. & Date	EoI No. COIR/HQ/R&D/EoI/2026-27/01 Date: 30.09.2026
Project Initiator Details – Department	Coir Board, Ministry of Micro, Small and Medium Enterprises (MSME), Government of India
Contact Person & Contact Details	Secretary, Coir Board, Coir House, M.G. Road, Kochi – 682016. Email: secretary@coirboard.org
Submission of Proposal	Secretary, Coir Board, Coir House, M.G. Road, Kochi – 682016 Hard copy and by e-mail: coirboardcoi@gmail.com to the address mentioned in submission section

2. Tentative Calendar of Events

The following table enlists important milestones and timelines for completion of the EoI activities:

S. No.	Milestone	Date and Time
1.	Release of Expression of Interest (EoI)	14.10.2026
2.	Last date for submission by institutions	28.11.2026
3.	Opening of EoI responses	30.11.2026
4.	Declaration of short-listed institutions	Dec 2026 -Tentatively

3. Availability of the EoI Documents

This EoI is hosted on the Coir Board website (www.coirboard.gov.in) and may also be floated on the GeM Portal / Central Public Procurement (CPP) Portal for wider publicity. Interested institutions are expected to examine all instructions, forms, terms and other details set out in the EoI documents. Failure to furnish complete information as mentioned in the EoI documents, or submission of a response that is not substantially responsive to the EoI documents in every respect, will be at the applicant institution's own risk and may result in rejection of the response.

4. Venue & Deadline for Submission of Proposals

Proposals, complete in all respects as specified in this EoI, must be submitted in the prescribed format duly signed by the **Principal Investigator and the competent authority/Head of the Institution**.

The EoI may be submitted through the mode specified by Coir Board in the EoI Submission Section:

Address for submission:

The Secretary

Coir Board

Ministry of Micro, Small & Medium Enterprises

Government of India

Coir House, M.G. Road

Kochi – 682 016, Kerala

secretary@coirboard.org

E-mail for submission: coirboardloi@gmail.com

Website: www.coirboard.org

Coir Board may, in exceptional circumstances and at its discretion, extend the deadline for submission of proposals by issuing an addendum on its website, in which case all rights and obligations of Coir Board and the applicant institutions previously subject to the original deadline will thereafter be subject to the deadline as extended.

PART – II

EXPRESSION OF INTEREST (EoI)

COIR BOARD

(Ministry of Micro, Small and Medium Enterprises, Govt. of India)

Expression of Interest (EoI) for Selection of Research Partner(s)/Institution(s) for Joint R&D, Technology Development, Innovation and Capacity Building in the Coir and Coir Products Sector

EoI No. COIR/HQ/R&D/EoI/2026-27/01 **Approved Date:** 30.09.2026

1. Introduction

Coir Board is a statutory body constituted under the Coir Industry Act, 1953 by the Government of India for the overall sustainable development of the coir industry in the country. The Board functions under the administrative control of the Ministry of Micro, Small and Medium Enterprises (MSME), Government of India, with its headquarters at Kochi, Kerala.

The statutory functions of the Board include undertaking, assisting and encouraging scientific, technological and economic research, modernisation and quality improvement of coir products and the welfare of the Coir industry. Coir, extracted from coconut husk, is the basic raw material of an agro-based rural industry that provides livelihood to lakhs of workers across the major coconut-growing states of the country. To further this research mandate, the Board has already promoted two dedicated research institutes – the Central Coir Research Institute (CCRI), Kalavoor, Alappuzha, and the Central Institute of Coir Technology (CICT), Bengaluru.

To widen and strengthen this research ecosystem, Coir Board now proposes to engage with reputed Indian research institutions, universities and laboratories outside the Board's own set-up, as Research Partner(s), for collaborative R&D, technology development and capacity building relevant to the coir sector.

2. Objective

The objective of this Expression of Interest (EoI) is to enter an MoU with reputed Indian research institution(s) to become Research Partner(s) of Coir Board for Joint R&D, technology development, product/process innovation and capacity building in the coir and coir products sector by

- Map the research capabilities, infrastructure and ongoing work of Indian academic and research institutions relevant to the coir sector.
- Build an empanelled Research Partner institutions across the thematic areas of Coir
- Enable Coir Board to draw upon Research Partner, on an ongoing basis, to take up specific collaborative research, technology development and scientific-intervention projects as priorities and funding become available.

3. Thrust Area/ Scope of Collaboration

Thrust areas of collaboration include, but are not limited to:

Panel	Thematic Area	Illustrative Scope (Indicative, not exhaustive)
A	Coir Processing Machinery, Automation & Mechanisation	Fibre extraction & defibering, spinning, weaving, decortication, machine design/upgradation, automation and robotics for coir processing units

B	Materials, Composites & Product Development	Coir-based composites, blended natural-fibre materials, value-added and diversified coir products, design innovation
C	Coir Wood, Boards & Furniture Applications	Coir-wood/particle board and high-density laminate board manufacturing, furniture-grade panels, door/window frame substitutes, plywood/ply alternatives
D	Rubberised Coir & Sleep/Mattress Systems	Rubberised coir manufacturing and process improvement, latex-coir bonding technology, mattress cores and cushioning systems, bedding and upholstery padding
E	Coir Geotextiles & Civil Engineering Applications	Soil erosion control, road and embankment stabilisation, agro-textiles, slope-stabilisation nets
F	Coir Pith / Coco Peat & Horticultural Applications	Growing media and soil conditioners, coco peat block/briquette technology, nutrient-enriched substrates, vertical farming and microgreen media
G	Testing, Standardisation, Quality & Certification	Development of test methods, standards and certification protocols; quality benchmarking of coir fibre and coco peat products
H	Sustainability, Circular Economy & Environment	Biodegradable/eco-friendly packaging, carbon-footprint studies, utilisation and valorisation of by-products/waste (including pith-wash effluent)
I	Commercialisation, Market Linkage & Technology Transfer	Business/scale-up models, licensing frameworks, market research, export-potential studies, incubation support
J	Emerging / Potential Application Areas	New and futuristic uses not yet mainstream — e.g., automotive interior components, insulation panels, nanocellulose/bio-composite extraction, 3D-printing feedstock, or any other area identified by the Board from time to time
—	Out of Scope	Coconut shell-based products & Coconut Copra



3.1 Thrust Area- Coir Industrial Problem statements.

Based on the **R&D Interaction Meeting with Coir Exporters and Other Industry Stakeholders** the following are the major **problem statements/issues raised by exporters and industry stakeholders**:

Problem Statements Raised by Exporters / Industry

1. **Machine for high efficiency in geotextile weaving**
 - Existing weaving systems need improvement.
 - Requirement for shuttleless /rapier mechanisms to increase production efficiency.
2. **Lack of industrial-scale Jacquard mat-making machinery**
 - Need for development and commercialization of a suitable Jacquard mat machine.
3. **Extraction of by-products from coir pith washing effluent**
 - Wastewater generated from coir pith washing contains potentially useful constituents such as lignin and potassium.
 - Need to recover these constituents and convert them into value-added products.
4. **Difficulties in raw-material handling**
 - Need for conveyor-based systems for efficient handling and transportation of coconut husk, particularly in Andaman & Nicobar Islands.
5. **Limited domestic utilization of cocopeat**
 - Need for smart, software-enabled vertical farming and microgreen production systems using cocopeat/coco chips as growing media.
6. **Testing facilities for export requirements**
 - Exporters requested stronger testing facilities to meet international/export-market requirements.
7. **PVC-based coir waste disposal problem**
 - Difficulty in managing/disposal of PVC tufted coir waste.
 - Need to study ash content, recycling/utilization possibilities and development of value-added products.
8. **Need for coreless vertical coir yarn spinning technology.**
 - Requirement for improved spinning technology capable of producing single-strand coir yarn suitable for tufted mats.
9. **Development of spinning machine for fine/high-runnage coir yarn**
 - Good-quality export mats require yarn of around **300 runnage**.
 - Present availability does not meet the required quality and consistency.
 - Need for focused R&D on finer, high-runnage yarn.
10. **High production cost of coir wood**
 - High manufacturing cost affects competitiveness.
 - Need for process optimization, utilization of surplus fibre and low-cost binders without compromising performance.
11. **Development of sustainable coir-based industrial packaging**
 - Need to explore coir-based materials for 3D printing and heavy-duty sustainable packaging.
12. **Pilot-scale facilities for coir pellets and injection moulding**
 - Need for pilot facilities to develop coir-based pellets and injection-moulded products.
13. **Development of Automatic knotting of coir yarn for packaging**

- Need for an automatic knotting machine to improve productivity in packaging applications.

14. Exploitation of carbon-credit and biochar opportunities

- Need to assess carbon credits, biochar production and carbon reduction through coir biomass utilization.
- Biodegradability and carbon emissions of coir-based and rubberized-coir products require study.

15. Under-utilization of baby fibre

- Need to develop applications such as pallets, biochar and other value-added products and explore market opportunities.

16. Rapid testing method for checking the sodium and potassium content

- Normally its time consuming to check sodium and potassium using flame photometer. It will take minimum 6 hours to check it.

17. Innovation in Ageing of pith material

- As per the RHP standard minimum we should keep the pith material for at least for 3 month. Need to reduce the ageing time by adding enzyme or microbial addition.

18. value addition product from process waste of coco pith

- Mushroom cultivation
- Agarthi manufacturing
- Vermi compost
- Activated carbon.

4. General Information

a) The institution should have an in-house/recognised R&D set-up with qualified scientific and technical manpower dedicatedly engaged in research relevant to the proposed area(s) of collaboration. Details of the set-up and manpower engaged must be furnished in the proposal.

b) The institution should have in-house infrastructure and laboratory facilities for carrying out research, testing and prototyping activities relevant to natural fibres, agro-based composites, or the proposed area(s) of collaboration.

c) This EoI is not part of a bidding/tendering process, and submission of information against this EoI does not automatically entitle an institution to claim any qualification, empanelment or other right.

d) Coir Board reserves the right to seek additional information from participating institutions, including a detailed presentation of their proposal.

e) Coir Board reserves the right, solely at its discretion, to modify or issue another EoI at a later date without assigning any reason whatsoever.

f) An institution may participate in respect of one or more of the thrust areas of research identified in this EoI.

g) This EoI, and any engagement arising from it up to the signing of a definitive MoU/project agreement, shall be on a No Cost No Commitment (NCNC) basis.

h) Participation is voluntary and entirely at the applicant institution's own cost; no claim for reimbursement of costs incurred in preparing or submitting a response shall be entertained.

i) Empanelment does not create any exclusivity. Coir Board may engage with non-empanelled institutions or other agencies for specific projects where administratively necessary.

j) Empanelment shall remain valid for a period of 2 (two) years from the date of empanelment. Renewal of empanelment beyond this period shall be subject to the approval of the Competent Authority, based on a periodic review of the institution's continued eligibility and performance.

k) All disputes, if any, arising out of this EoI shall be subject to the jurisdiction of the courts at Kochi, Kerala.

5. Scope of Work

A. Activities and Obligations of Coir Board

a) Identification of research priorities, thrust areas and problem statements relevant to the coir sector, in consultation with industry and other stakeholders.

b) Facilitate the Research Partner(s)' access to raw material samples, field-level data, existing research inputs and the practical requirements of the coir industry.

c) Coir Board may extend financial support/grant-in-aid for approved projects, subject to availability of funds and applicable financial rules, or the engagement may proceed on a mutually agreed no-cost collaborative basis.

d) Coir Board and the Research Partner(s) shall mutually decide the share of the Intellectual Property Rights (IPR) arrangement for each project, to be recorded in the MoU/project agreement.

e) Coir Board, as the nodal statutory agency for the coir sector, shall ordinarily hold or share IPR arising out of the collaboration, as mutually agreed.

f) Coir Board shall facilitate field trials, pilot demonstrations and dissemination of successful research outcomes to the coir industry, artisans and exporters.

B. Activities and Obligations of Research Partner(s)/Institution(s)

a) Provide qualified scientific/technical manpower and laboratory/testing infrastructure for the identified area(s) of research.

b) Prepare detailed research project proposals, timelines, budgets and expected deliverables, in consultation with Coir Board.

c) Undertake the agreed research, testing, prototyping and validation activities, and share periodic progress reports with Coir Board.

d) Support technology transfer, training of Coir Board/industry personnel, and complete documentation of research outcomes.

e) Support Coir Board in dissemination and, where relevant, publication (with due acknowledgment) and patenting of research outcomes, as mutually agreed.

6. Eligibility Criteria

This EoI is open to the following categories of Indian institutions, which may apply individually for one or more thematic panels:

- a)** The applicant should be a research institution/university/laboratory recognised or registered in India
 - Indian Institutes of Technology (IITs), National Institutes of Technology (NITs) and Indian Institutes of Science Education & Research (IISERs)
 - Central and State Universities, Deemed Universities and State Agricultural Universities.
 - CSIR/DSIR/ICAR/ICMR/DBT/DST-recognised national laboratories and research institutions.

- Other institutions registered under the Societies Registration Act, 1860 (or an applicable State Act)

b) The applicant should have basic infrastructure and testing facilities relevant to the proposed area(s) of research (e.g., mechanical/tensile testing, material characterisation, microscopy, chemical analysis, prototyping, pilot-scale facilities, etc.). Coir Board may seek supporting documents/legal proofs in this regard.

c) The applicant should share details of successfully completed/ongoing sponsored research projects, publications, patents or other research output in the relevant field undertaken during the last five financial years.

d) The applicant should not be blacklisted or debarred by any Central/State Government Department, PSU or statutory body.

e) The applicant may be asked to submit a prototype/sample of research output or a detailed technical presentation on a No Cost No Commitment (NCNC) basis, at Coir Board/its research institutes, if required.

Prior, specific experience of working on coir or coconut husk is welcomed but is not a mandatory pre-condition – institutions with strong, transferable expertise in natural fibres, composites, geotextiles, testing, sustainability or technology commercialisation are equally encouraged to apply.

7. Process of Evaluation & Empanelment

Applications will be screened by an Empanelment Committee constituted by Coir Board, on the following parameters:

S. No.	Parameters	Marks
a.	Relevance of the institution's expertise and infrastructure - Available R&D infrastructure and testing laboratory facilities relevant to the proposed area(s) of research.	20
b.	Track record of sponsored projects - Completed/ongoing sponsored research projects or assignments executed for Government/PSU/industry in relevant fields.	15
c.	Track record of research, publications, patents or sponsored projects - Publications, patents, IPR and other research output in the relevant field.	10
d.	Details of State/National/International certification, accreditation (e.g., DSIR recognition, NABL) or awards, if any, along with copy.	5
e.	Presentation on Capability/Capacity to undertake R&D relevant to the coir sector. - Covering the research team, proposed approach, expertise, and a broad multi-year roadmap for the identified thrust area(s).	20
f.	Expected outcomes and measurable deliverables Industrial/commercialisation potential for coir sector	15
g.	Industry Collaboration and commercialisation with impact of the proposed idea(s)	15

8. Information / Documents to be Submitted

Applicant institutions are requested to submit the response formats at Annexure (Part III), comprising:

- i.** A covering letter (Form II) indicating the thematic panel(s) applied for.
- ii.** Details of the institution, including its legal/registration status (Form A.1).

- iii. Broad funding/financial information of the institution's R&D activity (Form A.2).
- iv. Relevant prior experience in coir, natural fibre or allied research (Form A.3), where available.
- v. Details of proposed faculty/scientific personnel (Form A.4).
- vi. Undertaking of not being blacklisted (Form A.5).
- vii. Undertaking on conflict of interest and confidentiality (Form A.6); and
- viii. Concept Note(s), panel-wise, briefly outlining the specific research idea(s) proposed (Form A.7).

Institutions are encouraged to submit distinct concept notes for each panel/idea they wish to be considered under – there is no restriction on the number of ideas or panels an institution may apply for.

9. Post-Empanelment Process – From Panel to Project

Empanelment under this EoI creates a pool of pre-qualified Research Partners; it does not, by itself, commit any project or funding to an empanelled institution. When Coir Board identifies a specific problem statement, scheme or funding line under a given thematic panel, it will approach the relevant empanelled institution(s) for a detailed, project-specific proposal (including scope, timelines, budget and deliverables). Based on this proposal, and subject to internal approvals, a definitive Memorandum of Understanding (MoU) or project agreement will be signed with the selected institution(s) for that specific project, setting out the work-share, funding and Intellectual Property Rights (IPR) arrangement applicable to that project.

Coir Board is under no obligation to route any specific project only through this panel and may, where administratively necessary, also engage other agencies or institutions outside the panel.

10. Short Listing & Signing of MoU

After evaluating the credentials furnished by the applicant institutions, a draft MoU will be forwarded to the selected Research Partner(s). Upon confirmation of the mutually agreed terms of the draft MoU, the MoU shall be signed between Coir Board and the selected Research Partner(s).

11. Submission Details

In view of the open nature of this EoI, responses shall be submitted directly to Coir Board through its website and by post/courier, and NOT through the GeM/e-CPP portal:

a) Online: The EoI document and prescribed response formats (Annexure) may be downloaded from www.coirboard.gov.in, under the Tenders section. Duly filled forms, along with self-attested supporting documents, should be compiled into a PDF and e-mailed to below email id:

coirboardcoi@gmail.com with the subject line: “EoI– Research Partner – <Institution Name>”.

b) Physical copy: One signed hard copy, with supporting documents, may also be sent by Registered Post / Speed Post / reputed courier to: The Secretary, Coir Board, Coir House, M.G. Road, Kochi – 682016, Kerala, superscribed “Expression of Interest for Empanelment of Research Partner(s) – Coir Sector R&D”.

c) Acknowledgement: Each application will be assigned a reference/acknowledgement number by the R&D Division of Coir Board for tracking, communicated to the institution by e-mail.

d) There is no EoI processing fee and no requirement of Earnest Money Deposit (EMD)/Bid Security, since this is not a competitive financial bidding process.

12. Checklist for Enclosures

The following is the checklist of documents to be attached with the EoI response:

- i. Covering Letter indicating the projects applied for (Form II)
- ii. Details of the Institution (Form A.1)

- iii. Funding/Financial Information- Annual R&D Funding/Grants Received (INR lakh) in last 5 Financial years
- iv. Experience in Coir related/ Natural Fibre / Agro based/ Allied Research
- v. Information on R&D Personnel/Scientists for the Proposals
- vi. Undertaking letter of not being blacklisted
- vii. Undertaking Regarding Conflict of Interest / Non-Disclosure
- viii. Proposed High-Level Research Area(s) Details
- ix. Copy of latest technical brochure/profile of the institution and its relevant laboratories
- x. Complete details of research equipment, testing facilities and infrastructure
- xi. Copy of IPRs/patents, if any
- xii. Details of foreign collaborations, if any
- xiii. Details of in-house R&D set-up and ongoing research activities
- xiv. List of relevant publications and sponsored research projects of the last 5 years
- xv. Copy of State/National/International certification/accreditation/awards
- xvi. Any other relevant information

Items (ix) to (xvi) below are supporting documents institutions may already hold in their own standard format (e.g., institutional brochure, annual report, IPR certificate, foreign collaboration MoU). These need not be recast into any Coir Board-prescribed form — please attach the existing document as-is, as a clearly labelled, legible PDF (e.g., '09_Technical_Brochure.pdf'), so it can be identified and uploaded easily alongside Forms I, II and A.1–A.7.

PART – III

ANNEXURE: RESPONSE FORMATS

Form I: Proposal Checklist

(To be submitted on the Letterhead of the Institution)

Sl. No.	Description	Form/ Description	Compliance (Y/N/NA)
1	Proposal Checklist	Form I	
2	Proposal Covering Letter	Form II	
3	Details of the Institution	Form A.1	
4	Funding/Financial Information	Form A.2	
5	Experience in Coir/Natural Fibre/Agro-based Research	Form A.3	
6	Information on R&D Personnel/Scientists	Form A.4	
7	Undertaking of not being blacklisted	Form A.5	
8	Undertaking regarding Conflict of Interest/NDA	Form A.6	
9	Proposed High-Level Research Area(s)/Approach	Form A.7	
10	Copy of latest technical brochure/profile of the institution and its relevant laboratories	Institution <i>standard format</i>	
11	Complete details of research equipment, testing facilities and infrastructure	Institution <i>standard format</i>	
12	Copy of IPRs/patents, if any	Institution <i>standard format</i>	
13	Details of foreign collaborations, if any	Institution <i>standard format</i>	
14	Details of in-house R&D set-up and ongoing research activities	Institution <i>standard format</i>	
15	List of relevant publications and sponsored research projects of the last 5 years	Institution <i>standard format</i>	
16	Copy of State/National/International certification/accreditation/awards	Institution <i>standard format</i>	

Form II: Proposal Covering Letter

(To be submitted on the Letterhead of the Institution)

[Date]

To,
The Secretary,
Coir Board,
Coir House, M.G. Road, Kochi – 682016, Kerala

Ref: EoI for Selection of Research Partner(s)/Institution(s) for Joint R&D in the Coir and Coir Products Sector

Dear Sir,

Having examined the Expression of Interest (EoI), the receipt of which is hereby duly acknowledged, we, the undersigned, intend to submit our response to the Expression of Interest (EoI) for Selection of Research Partner(s)/Institution(s) for Joint R&D in the Coir and Coir Products Sector.

2. We attach hereto the response as required by the EoI, which constitutes our proposal.
3. We confirm that the information contained in this response, including its exhibits and other documents, is true, accurate, verifiable and complete.
4. We agree for unconditional acceptance of all the terms and conditions set out in the EoI document, including that this engagement, up to the signing of a definitive MoU.
5. We are interested in participating in the area(s) of research indicated in Form A.7 enclosed herewith.
6. It is hereby confirmed that I/we am/are entitled to act on behalf of our institution and empowered to sign this document as well as such other documents as may be required in this connection.

Signature: _____ Name and Title of Signatory: _____

Name of Institution: _____ Seal/Stamp of Institution

Form A.1: Details of the Institution*(To be submitted on the Letterhead of the Institution)*

Name of the Institution	[–]
Complete Address	[–]
Nature of the Institution	[e.g., Central/State University, Deemed University, CSIR/DSIR Lab, IIT/NIT, Agricultural University, Society]
Category	[Government / Autonomous / Deemed University / Private Research Institution, etc.]
Date of Establishment/Registration	
Registration/Recognition Reference No.	
Relevant Department(s)/Centre(s) proposed for this collaboration.	
Name of Contact Person with Communication Details	Name: Phone/Mob. No.: Email:

Mandatory Supporting Documents: (a) Certificate of Registration/Establishment/Recognition (e.g., Societies Act, DSIR, UGC, AICTE, etc.);

Signature: _____ Name and Title of Signatory: _____
 Name of Institution: _____ Seal/Stamp of Institution

Form A.2: Funding / Financial Information of the Institution*(To be submitted on the Letterhead of the Institution)*

Financial Information	FY [-]	FY [-]	FY [-]	FY [-]	FY [-]
Annual R&D Funding/Grants Received (INR lakh) in last 5 Financial years					

Mandatory Supporting Documents need to be attached.

Supporting document: Audited Financial Statement OR Statutory Auditor's Certificate OR Certificate from Finance Officer/Registrar of the institution.

Signature: _____ Name and Title of Signatory: _____

Name of Institution: _____ Seal/Stamp of Institution

Form A.3: Experience in Coir related/ Natural Fibre / Agro based/ Allied Research*(To be submitted on the Letterhead of the Institution)*

Please use separate forms for multiple citations, if applicable. Names and other identities may be masked where the institution is bound by a non-disclosure agreement with its sponsor/client.

Sponsor/Client Information, including location	[–]
Project Title & brief description	[–]
Scope of work of the institution	[–]
Month & year of start / completion	[–]
Research tools/platforms/facilities deployed	[–]
Key outcomes (publications, patents, prototypes, etc.)	[–]

Supporting Documents: the institution should submit one or more of the following, clearly indicating project scope and status – (1) sanction/work order or sponsoring letter; (2) completion certificate; (3) certificate by the Registrar/Head of Institution : any of these

Signature: _____ Name and Title of Signatory: _____

Name of Institution: _____ Seal/Stamp of Institution

Form A.4: Information on R&D Personnel / Scientists Proposed for the Collaboration*(To be submitted on the Letterhead of the Institution)*

Name	Designation	Qualification	Area of Expertise	Experience (Yrs)

Signature: _____ Name and Title of Signatory: _____

Name of Institution: _____ Seal/Stamp of Institution

Form A.5: Undertaking of Not Being Blacklisted

(To be submitted on the Letterhead of the Institution)

To,

The Secretary, Coir Board, Coir House, M.G. Road, Kochi – 682016.

Dear Sir,

We confirm that our institution is not blacklisted in any manner whatsoever by Coir Board, any State Government, the Central Government, or any Public Sector Undertaking, Corporation or other autonomous organisation of the Central or State Government, as on the date of submission of this EoI response.

It is hereby confirmed that I/we am/are entitled to act on behalf of our institution and empowered to sign this document as well as such other documents as may be required in this connection.

Signature: _____ Name and Title of Signatory: _____
Name of Institution: _____ Seal/Stamp of Institution

Form A.6: Undertaking Regarding Conflict of Interest / Non-Disclosure

(To be submitted on the Letterhead of the Institution)

We hereby declare that our institution, and any associate/group entity, is not engaged in any activity that would constitute a conflict of interest with Coir Board in relation to this EoI. We further undertake to treat all information shared by Coir Board during the course of this engagement as confidential, to be used solely for the purpose of the proposed collaboration, and not to be disclosed to any third party without the prior written consent of Coir Board.

We acknowledge that, in the event of misrepresentation of the information furnished above, our response/agreement is liable to be rejected/terminated by Coir Board, which shall be binding on us.

Signature: _____ Name and Title of Signatory: _____

Name of Institution: _____ Seal/Stamp of Institution

Form A.7: Proposed High-Level Research Area(s) / Approach

(To be submitted on the Letterhead of the Institution)

The institution is requested to indicate, at a high level, the thrust area(s) from Section 2 of Part II (or any other allied area) in which collaboration is proposed, along with a brief note on the proposed approach. This section shall not be considered for scoring purposes but will assist Coir Board in mapping institutions to research priorities. Please use a separate row (or annex a one-page note) for each idea.

S. No.	Proposed Thrust Area	Brief Description & Expected Outcome (up to ~150 words)
1.		

Note: PPT may be attached as pdf in EoI mail and hardcopy to the address given.

Signature: _____ Name and Title of Signatory: _____

Name of Institution: _____ Seal/Stamp of Institution